

Meeting	<b>COALVILLE SPECIAL EXPENSES WORKING PARTY</b>
Time/Day/Date	6.30 pm on Tuesday, 10 October 2017
Location	Board Room, Council Offices, Coalville
Officer to contact	Democratic Services (01530 454512)

All persons present are reminded that the meeting may be recorded and by attending this meeting you are giving your consent to being filmed and your image being used. You are kindly requested to make it known to the Chairman if you intend to film or record this meeting.

The Monitoring Officer would like to remind members that when they are considering whether the following items are exempt information under the relevant paragraph under part 1 of Schedule 12A of the Local Government Act 1972 they must have regard to the public interest test. This means that members must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available to the public.

#### AGENDA

Item		Pages
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>MINUTES OF THE PREVIOUS MEETING</b>	
	To confirm the minutes of the meeting held on 11 July 2017	<b>3 - 8</b>
<b>4.</b>	<b>2017/18 EVENTS UPDATE</b>	
	Report of the Cultural Services Team Manager	<b>9 - 14</b>
<b>5.</b>	<b>CAPITAL PROJECTS UPDATE</b>	
	Report of the Leisure Services Team Manager	<b>15 - 18</b>
<b>6.</b>	<b>COALVILLE SPECIAL EXPENSES 2017/18 P5 POSITION</b>	
	Report of the Leisure Services Manager	<b>19 - 22</b>
<b>7.</b>	<b>LONDON ROAD CEMETERY</b>	
	Discussion item	



Circulation:

Councillor J Geary (Chairman)  
Councillor R Adams (Deputy Chairman)  
Councillor N Clarke  
Councillor J Cotterill  
Councillor D Everitt  
Councillor J Legrys  
Councillor P Purver  
Councillor M Specht  
Councillor M B Wyatt

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 11 JULY 2017

Present: Councillor J Geary (Chairman)

Councillors R Adams, N Clarke, J Cotterill, D Everitt, J Legrys, P Purver, M Specht and M B Wyatt

In Attendance: Councillors

Officers: Mr J Knight, Ms K Greenbank and Mrs R Wallace

#### **1. APPOINTMENT OF CHAIRMAN FOR ENSUING YEAR**

Councillor R Adams moved that Councillor J Geary be appointed as Chairman for the ensuing year. It was seconded by Councillor M Specht

RESOVLED THAT:

Councillor J Geary be appointed as the Chairman for the ensuing year.

#### **2. APPOINTMENT OF DEPUTY CHAIRMAN FOR ENSUING YEAR**

Councillor J Legrys moved that Councillor R Adams be appointed as Deputy Chairman for the ensuing year. It was seconded by Councillor D Everitt.

RESOVLED THAT:

Councillor R Adams be appointed as the Deputy Chairman for the ensuing year.

#### **3. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

#### **4. DECLARATIONS OF INTEREST**

Councillor M B Wyatt declared a non pecuniary interest in any reference to Coalville Town Centre as a business owner.

Councillor J Geary declared a non pecuniary interest in item 7 – Capital Projects Update as a regular supporter of Coalville Town FC and a founder member of Mantle Lane Arts.

Councillor J Legrys declared a non pecuniary interest in any reference to Hermitage FM due to his voluntary involvement with the organisation.

Councillor D Everitt declared a non pecuniary interest in item 7 – Capital Projects Update as an affiliated member of Friends of Thringstone.

#### **5. MINUTES OF THE PREVIOUS MEETING**

Consideration was given to the minutes of the meeting held on 25 April 2017.

Regarding the Thringstone Miners Social Centre training pitch under the Capital Project Update item at minute number 26, the Chairman asked that the Chair of the group be referred to as the Chair of Trustees in the future to avoid any confusion.

Regarding the Coalville Forest Adventure Park under the Capital Project Update item at minute number 26, the Chairman asked if the insurance had been purchased for the memorial. The Leisure Services Team Manager explained that as it was currently with Property Services, he would check and report back to Members.

Regarding the Scotlands Play Hub Development under the Capital Project Update item at minute number 26, Councillor J Legrys asked for an update on the Lillehammer Drive MUGA. The Leisure Services Team Manager explained that the issue was currently with Legal Services. He also reported that he had been made aware of a further implication as the slide at the play area had been damaged, he agreed to update Members as soon as possible. Councillor J Legrys expressed his disappointment that this had been in the pipeline for five years and even after reporting that Legal Services had been instructed in April, it was still no further forward. The Chairman requested that a response be provided by Legal Services to update Members.

It was moved by Councillor R Adams, seconded by Councillor J Legrys and

RESOLVED THAT:

The minutes of the meeting held on 25 April 2017 be approved and signed by the Chairman.

## **6. 2017/18 EVENTS UPDATE**

The Head of Economic Development presented the report to Members and provided an update on each event.

### Proms and Picnic in the Park

It was confirmed that the running cost of the event was under budget and had been very well received. Also after making contact with the local charities that were in attendance at the event it had been confirmed that £2,637 had been raised. Members were asked to consider the proposed dates of Saturday 23 and Sunday 24 June for the event in 2018. Members agreed.

Councillor M B Wyatt reported that he had received some good feedback regarding the event and much preferred the positioning of the stage to previous years. However, he felt that the flowerbeds were very overgrown, needed watering and were full of weeds, he asked for this to be considered in future years. He had also received comments regarding the stall advertising funeral services as people felt that it was inappropriate. He concluded that in his opinion, the Miner's Gala was overplayed and it was advertised as a big event when in reality it was very poor. Overall he had enjoyed the event.

Members were in agreement that a stall for funeral services was not appropriate for the event in future.

Councillor M Specht concurred with Councillor M B Wyatt with regards to the Miner's Gala as it was disappointing. He commented that the turnout for the Saturday evening was lower than usual and that the title of 'Proms in the Park' may have contributed to that as it could be seen as 'highbrow'. He suggested a more generic title like 'Music in the Park' for next year as this could incorporate a mixture of music and encourage a wider attendance. Members were all in agreement with the suggestion. The Head of Economic Development reported that it was possible to change the feel of the whole weekend and the scheduling to start the music earlier as there was lots of time to make plans.

Councillor M Specht thanked all of the officers involved in the organisation of the weekend for their hard work as it was once again, a very successful event.

Councillor P Purver felt that the park looked great with the bunting and flag decorations. She also commented that in her opinion, it would have been better if the Saturday night music started earlier so that younger children could attend.

Councillor M B Wyatt requested that something be put onto the Council's website asking for feedback on the events as he felt further opinions would be useful. Officers agreed to look into this further.

#### Coalville by the Sea

The event was planned for Friday 4 August at Needhams Walk. It was currently due to be under budget mainly due to sponsorship from a building supplier for the sand.

#### Christmas lights

Further to a meeting with a Christmas light contractor, three options were presented to the group for 2017. Officers recommended option three which was the installation of existing decorations and an investment in new complimentary decorations. If it was agreed, the Head of Economic Development would request that the Coalville Project fund the one off purchase costs for the lights and then Coalville Special Expenses would be required to continue to fund the ongoing costs in the future.

The Chairman was disappointed that the bagatelle lights were no longer suitable to use as they are not that old. The Head of Economic Development explained that the professionals had assessed them and in their opinion the bagatelle lights did have a short life span and were therefore no longer suitable.

Councillor M B Wyatt moved that option three be the preferred option, it was seconded by Councillor N Clarke. Members agreed.

Councillor P Purver referred to a leaflet aimed at businesses, seeking sponsorship for the Coalville Colour Run and asked if the same could be done at Christmas time to sponsor a tree and decorations to be placed in the empty shop units. The Chairman commented that business owners tended to not fund the decorations for their own units so therefore it may not be popular, however he would be happy to ask.

#### Coalville commemorates

Initial concept designs were provided within the report for comments. Members were informed that there would be further development of the area in the near future as part of the Coalville Project.

Councillor D Everitt was not pleased with the design sketches as they were not very detailed.

Councillor M Specht suggested box planting in the area so it did not have to be dealt with each year. The Chairman agreed that they needed to be conscious of maintenance requirements and possible vandalism. He also did not agree with the initial sketches and felt that the design cut across the clock tower which was not complimentary.

Councillor P Purver no longer supported the idea of a footpath as it did not have anywhere to lead to. The Chairman felt that the cross itself would make a good mosaic instead of a footpath.

Councillor J Legrys was also disappointed with the sketches. He commented that another issue with the area was older children on scooters and skateboards, he felt this needed to be considered when designing the area. He also requested that Ward Members be consulted on the designs as well as local businesses.

The Chairman reported that the Coalville sub Group would be meeting on 13 September and suggested meeting at the clock tower to discuss ideas with officers at the start of the meeting. Members agreed.

Councillor M B Wyatt reported that he had been in discussion with Hermitage FM regarding installing a chain barrier around the clock tower with signs requesting people to respect the monument. The Head of Economic Development commented that this would be looked at as part of the bigger scheme for the area.

RESOLVED THAT:

- a) The progress update on 2017/18 events and commemorative mosaic be noted.
- b) Members to convene at 5pm at the Clock Tower prior to the Coalville Sub Group meeting on 13 September to discuss the options for the commemorative mosaic.

RECOMMEND THAT:

- c) The date for the Proms and Picnic in the Park for 2018 confirmed as Saturday 23 and Sunday 24 June.
- d) The preferred option for Coalville lights be option three as detailed within the report.

## **7. CAPITAL PROJECTS UPDATE**

The Leisure Services Team Manager presented the report to Members and provided an update on the ongoing projects.

### Owen Street Recreation Ground

The report from the independent contractor had now been received and the Leisure Services Team Manager would supply Members with all options and associated costs at the next meeting.

### Thringstone Minors Social Centre Training Pitch

Planning approval had been given for both the fencing and the footpath diversion, also the board of trustees had been revitalised by the addition of three new trustees and a new chair. The football club were continuing to not be represented at trustee meetings despite the attempts to engage them. The training pitch project has been identified as a priority action for the forthcoming year and once the issues with the football club had been resolved the project would commence.

### Coalville Forest Adventure Park

The proposals put forward at the previous meeting for funding had been considered by Cabinet and subsequently deferred for further investigation.

Councillor M B Wyatt reported that there was an opportunity to apply for funding through Bardon Quarry as it was an environmental project, they could fund up to 90 percent of a project in the Coalville area. He would be happy to provide the application forms if required.

### Mobile Vehicle Activated Signage

It was reported that Leicestershire County Council had still not responded to Members request for a further site visit but the Leisure Services Team Manager would chase the matter. He added that contact had been made with Members outside of the meeting regarding the preferred sites for the signs and the officer was still waiting for all responses. The Chairman asked the officers to contact Members again to encourage a response and express the importance.

Councillor R Adams reiterated the need for a sign at Warren Hills Road as there had been more accidents recently as it was very dangerous. In his opinion it was a road safety issue and therefore a County Highways issue.

The Leisure Services Team Manager asked Members if they would prefer to proceed with the other sites to progress the project and deal with the Warren Hills Road site as a separate issue. Members agreed.

The Chairman felt that the county highways were disgraceful as the road signs were often dirty, damaged or knocked down, and as the number of deaths on roads in the District was one of the worst in the Country, it was not good enough. Councillor M B Wyatt felt that a letter should be written to the Leader of Leicestershire County Council expressing the groups disappointment as a better service was required.

#### Melrose Road Recreation Ground Park Development

Orders had been placed for the improvement works, including the installation of seating and a planting scheme. The seats would be in situ over the summer and planting would take place in Autumn.

#### Melrose Road Play Hub

Once permission had been obtained from the land owner, the work would be undertaken for the proposed footpath and steps.

By affirmation of the meeting it was

RESOLVED THAT:

The progress update on 2017/18 Capital Projects be noted.

### **8. COALVILLE SPECIAL EXPENSES 2016/17 OUT TURN**

The Leisure Services Team Manager presented the report to Members, highlighting the end of year balance and ear marked reserves.

Councillor M B Wyatt reported that progress was being made with a potential fair for Coalville, he was in discussions with a provider and there was support in principle. The Leader was also involved with the discussions and it could be a potential project to fund in the future.

At this point discussion was had regarding Mantle Lane Arts and therefore due to his non procuniary interest, Councillor J Geary left the meeting. Councillor R Adams took the Chair during discussion.

Councillor P Purver referred to a recent meeting of Mantle Lane Arts at which the Writing Festival was discussed. She explained that the group had already received some funding but asked if there would be some funding available through Coalville Special Expenses. It was suggested that the Community Chest Fund was available for events such as these and it was run by the Council, the application form was available on line. Councillor P Purver agreed to feed this back to the group.

Councillor J Geary returned to the meeting and to the Chair.

It was moved by Councillor J Legrys, seconded by Councillor R Adams and

RESOLVED THAT:

- a) The 2016/17 out turn be noted
- b) The use of reserves for Capital Schemes in 2017/18 be noted.

**9. DATES OF FUTURE MEETINGS**

RESOVLED THAT:

The following future dates be noted –

Tuesday, 10 October 2017  
Thursday, 11 January 2018  
Tuesday, 24 April 2018

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 7.43 pm

## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

## COALVILLE SPECIAL EXPENSES WORKING PARTY – 10 OCTOBER 2017

Title of report	<b>2017/18 EVENTS UPDATE</b>
Contacts	Head of Economic Development 01530 454773 <a href="mailto:kay.greenbank@nwleicestershire.gov.uk">kay.greenbank@nwleicestershire.gov.uk</a>  Cultural Services Team Manager 01530 454769 <a href="mailto:wendy.may@nwleicestershire.gov.uk">wendy.may@nwleicestershire.gov.uk</a>
Purpose of report	To update members with regards to 2017/18 events and projects funded within the Coalville Special Expense Area
Recommendations	<b>THAT THE WORKING PARTY</b>  <b>1) NOTE THE PROGRESS UPDATE ON 2017/18 EVENTS AND THE PLAN TO COMMEMORATE THE CENTENARY OF THE END OF WW1</b>  <b>2) CONSIDER INITIAL PROPOSALS FOR 2018/19 EVENTS</b>

**1.0 EVENT PROGRAMME UPDATE FOR COALVILLE**

## 1.1 2017/18 Event programme

The following event programme is being progressed; members of this working party have been involved in the planning process and have received updates on progress at the event sub-group meetings.

<b>201718 COALVILLE EVENTS</b>	<b>2017/18 Allocated budget</b>	<b>Status</b>
<b><u>21 April to 25 April – St George’s Day</u></b> (The installation of the English flag in various locations to celebrate St George’s Day)	<b>£150</b>	<b>Delivered</b>
<b><u>24 June – Proms in the Park</u></b> (A celebratory evening of music and entertainment in Coalville Park)	<b>£3,300</b>	<b>Delivered</b>
<b><u>25 June – Picnic in the Park</u></b> (including street entertainers in performance area, live music and community groups)	<b>£12,980</b>	<b>Delivered</b>
<b><u>4 August 2017 – Coalville by the Sea</u></b> Family event celebrating the Great British seaside	<b>£2,000</b>	<b>Delivered</b>
<b><u>2 December – Christmas in Coalville</u></b> Christmas entertainment and festive food and drink festival	<b>£8,500</b>	<b>On track</b>
<b>Total</b>	<b>£26,930</b>	

1.2 Proms and Picnic in the Park 2017 has been shortlisted as a finalist in the category of 'Favourite Festival/Event (free event) in the Leicestershire Promotions 2017 Hospitality and Tourism Awards. The winners will be announced on 30 November 2017.

1.3 Coalville by the Sea – Friday 4 August 2017

Coalville by the Sea delivered a very successful family event celebrating the Great British seaside in Coalville. The event was blessed with sunshine and was very well attended seeing great support from Coalville and district wide residents, it is estimated that up to 1000 people attended the event. The event received good pre and post event publicity through press and social media.

This year Arriva East Midlands provided free bus travel for children travelling from Ashby de la Zouch to Coalville by the Sea, the support of Arriva was welcomed and provided further promotion and advertising of the event.

Due to the popularity of the event and feedback received the planning of the event next year will consider the feasibility of extending the event (two or three days) and will also consider the location of the event in the context of town centre public realm works (Marlborough Square), these works are currently expected to start in April 2018.

1.4 Christmas in Coalville – Saturday 2 December 2017

Christmas in Coalville will be celebrated on Saturday 2 December, 10am to 5.30pm. Planning is progressing well with all key elements confirmed and booked.

The main stage and entertainment area will use Coalville Market car park to accommodate anticipated event numbers, ensuring safe event delivery and also a concentration of entertainment and activity to create an appropriate atmosphere for the Christmas celebrations.

Hermitage FM will compere a comprehensive stage show of music and entertainment from a variety of acts with headline act 'The Steps Show'. Other Christmas themed activities will include Santa's Grotto, real reindeer, fair rides, street entertainers, and winter themed mascots, activities in the market, Aladdin pantomime characters and firework finale at 5.00pm.

Further to this the Cultural Services team is working with Belvoir Shopping Precinct to consider activities and entertainment in the precinct area this year. Coalville Town Team are not in a position to work with the district council this year, however they have been very cooperative and are assisting the team with contacts and equipment. It is anticipated that the 'main square' area (around the Christmas tree) of the precinct will accommodate a selection of food, drink and Christmas craft stalls and a variety of music and entertainment organised as part by the event by the district council.

Coalville Market is also planning its Christmas celebrations and will be promoted as part of the Christmas in Coalville event, traders will be encourage to extend their opening hours on 2 December. Plans to date include: Best Dressed Stall competition, a Where's Santa? Trail for children and Santa's Grotto (selected dates throughout December but not on 2 December to avoid a clash with the grotto in the car park) and the Market hall will also be decorated to embrace the festive spirit.

It has been agreed that free car parking will be available in both Ashby de la Zouch and Coalville for five consecutive Saturdays in December (2, 9, 16, 23 and 30).

1.5 The meeting of the events sub group for 2018 are scheduled as follows:

- Wednesday 24 January, 5pm
- Wednesday 28 March, 5pm
- Wednesday 26 September, 5pm

1.6 Coalville Events – September to November 2017

A poster showcasing events in Coalville (October to November 2017) can be seen in Appendix one. A poster for December is being prepared ready for distribution in November.

## 2.0 2018/19 PROPOSED EVENTS PROGRAMME

<b>2018/19 PROPOSED COALVILLE EVENTS</b>
<b>20 April to 25 April – St George’s Day</b> (The installation of the English flag in various locations to celebrate St George’s Day)
<b>23 June – Proms in the Park</b> (name change and increased hours proposed) (A celebratory evening of music and entertainment in Coalville Park)
<b>24 June – Picnic in the Park</b> An afternoon of entertainment and family fun including street entertainers in performance area, live music and community groups)
<b>August – Coalville by the Sea</b> (date, location and duration tbc) Family event celebrating the Great British seaside
<b>1 December – Christmas in Coalville</b> Christmas entertainment, music, arts and produce

2.1 Event planning and development work will commence early 2018.

### 3.0 CHRISTMAS LIGHTS

3.1 The Christmas lights are scheduled for installation with our contractor Field and Lawn, which includes the additional items approved by Cabinet on 19 September 2017).

### 4.0 COALVILLE COMMEMORATIVES

4.1 At an events sub group meeting on 13 September 2017, members met on site at Memorial Square to discuss ideas for a commemorative artwork to mark the 100<sup>th</sup> anniversary of the end of World War I in November 2018. Jim Rowlinson (Royal British Legion – Whitwick) was also in attendance.

4.2 Ideas discussed by councillors in attendance were as follows:

- Option one - an interpretive mosaic
- Option two - commemorative benches
- Option three - a cross made from gun metal located in the ‘Remembrance Garden’

- 4.3 In considering the above ideas all present agreed that the final item needed to be robust, low maintenance and of a construction that would last a significant amount of time.
- 4.4 All members present at the site meeting were in agreement that option three should be discussed further at the next meeting of CSEWP on 10 October. Should members support the principle of option three, officers may then progress the idea, seek design and costing options to present back to the next meeting.
- 4.5 The budget allocated to this initiative is currently £2000.



# COALVILLE EVENTS

OCTOBER - NOVEMBER 2017

MONDAY 9 -  
SATURDAY 14  
OCTOBER

## NATIONAL LIBRARIES WEEK

COALVILLE  
LIBRARY

VARIOUS ACTIVITIES AND OFFERS TAKING PLACE

## ROCKY HORROR PICTURE SHOW FILM

INCLUDING FANCY DRESS COMPETITION

FRIDAY 27 OCTOBER | CENTURY THEATRE



## HALLOWEEN IN THE MARKET

ACTIVITIES FOR 5 - 11 YEARS



SATURDAY 28 OCTOBER 10AM | COALVILLE MARKET

## BELVOIR'S SPOOKTASTIC SCARE

SATURDAY 28 OCTOBER 11AM - 3PM | BELVOIR SHOPPING CENTRE



ARMISTICE DAY SATURDAY 11 NOVEMBER 10.50AM

REMEMBRANCE SERVICE SUNDAY 12 NOVEMBER 10.35AM

MEMORIAL SQUARE



## LITTLE CHIX

SATURDAY 25 NOVEMBER 6.30PM | CENTURY THEATRE



TUESDAY  
28  
NOVEMBER

## TONY STOCKWELL PSYCHIC MEDIUM

CENTURY  
THEATRE

## LOOK OUT FOR

## CHRISTMAS IN COALVILLE - SATURDAY 2 DECEMBER

FOOD AND DRINK, FAMILY ENTERTAINMENT, ACTIVITIES  
AND CHRISTMAS LIGHTS SWITCH ON!



For more info visit [www.choosecoalville.co.uk](http://www.choosecoalville.co.uk)

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**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL****COALVILLE SPECIAL EXPENSES WORKING PARTY – 10 OCTOBER 2017**

Title of report	<b>CAPITAL PROJECTS UPDATE</b>
Contacts	Leisure Services Team Manager 01530 454602 <a href="mailto:jason.knight@nwleicestershire.gov.uk">jason.knight@nwleicestershire.gov.uk</a>
Purpose of report	To update members with regards to Capital Projects within the Coalville Special Expense Area
Recommendations	<b>THAT THE WORKING PARTY NOTE THE PROGRESS UPDATE ON 2017/18 CAPITAL PROJECTS</b>

**1.0 2017/18 CAPITAL PROJECTS****1.1 Owen Street Recreation Ground****1.1.1 Floodlights - £779**

Concerns have been raised over the sustainability of the floodlights, with 3 main issues being highlighted:-

1. The lux levels are only adequate for the league Coalville Town FC are currently playing in and would be inadequate if they got promoted.
2. The light fittings are outdated and are now becoming very difficult to replace.
3. The lighting columns are now reaching the end of their natural life and 2 potential issues have been identified;
  - a. The bolts that secure the base plates into the ground can deteriorate over time.
  - b. The lower part of the column structure can also deteriorate over time.

The report has now been received from the contractor and officers have met with Property Services to identify a number of options and associated costs. These will be circulated to Members for consideration within the next few weeks. In addition, contact has been made with the Leicestershire FA to identify if there are any funding streams that may be available for such works.

**1.1.2 Changing Pavilion Official Opening**

Coalville Town Football Club have confirmed the official opening of the new changing pavilion at Owen Street Recreation Ground will take place on Wednesday 8 November. The format for the event is:-

- 18.30 Arrival of guests
- 18.40 Brief tour of new facility
- 18.50 Introduction of VIP guests and a brief background to the new facility and the club in general
- 18.55 Brief speeches from selected VIP's, including the Chair of CSEWP
- 19.00 Photographs and ceremonial ribbon cutting
- 19.10 Drinks and buffet served
- 19.35 Guest shown to their seats in the directors box
- 19.45 First half of game against a Derby County team
- 20.30 Half time refreshments
- 20.45 Second half of game
- 21.30-21.45 Guests depart

All Members of CSEWP are invited to attend the event.

### 1.1.3 **Radio Transmitter**

Hermitage FM have approached the Council and Coalville Town FC with a view to locating a radio transmitter at Owen Street Recreation Ground in order to broadcast a new radio station aimed at improving the health and wellbeing of those aged over 60. Officers and Members are supportive of the initiative and are working in partnership to ensure the necessary approvals are in place to allow the project to progress.

### 1.2 **Thringstone Miners Social Centre Training Pitch – £7,431**

Planning approval has been given for both the fencing and the footpath diversion and the Board has been revitalised by the addition of 3 new Trustees and a new Chair. At their AGM, the training pitch project was identified as a priority action for the forthcoming year by the trustees. The next meeting of trustees is taking place in late October / early November where, assuming the football club have delivered what they've agreed to, the progression of the training pitch project will be discussed in more detail.

### 1.3 **Coalville Forest Adventure Park – Balance £4,814 (S106 funding)**

At the last meeting of the group, it was requested that a funding application be submitted to the Bardon Hill Community Fund in order to deliver the proposed improvements to the Adventure Park. Officers are finalising a bid submission to meet the deadline of 30 October using the outstanding S106 balance to secure an additional £4,814 towards the proposals. The application will be considered on 27 November.

### 1.4 **Mobile Vehicle Activated Signage - £8,000**

Testing of all columns has been undertaken and all have been approved. Officers were advised initially by LCC that only one supplier could be used for the purchase of units, but this has been challenged by Procurement and a process is now in place to identify a preferred supplier in order to be able to add them onto the procurement system. A unit has been agreed with Members so once the procurement issues have been resolved, the order will be placed.

Officers have also made contact with LCC to arrange for a representative to attend Warren Hills Road to meet with Members to discuss how a MVAS could be installed in that area. In addition, it has been agreed that a speed survey will be undertaken in the area to assess how much of an issue speeding is and to see if there are any further prevention measures that could be considered.

### 1.5 **Melrose Road Recreation Ground, Park Development - £2,000**

The seating will be installed at the end of September and the planting of the shrubbery will take place in February.

### 1.6 **Melrose Road Play Hub - £4,000**

The landowner of the wooded area agreed in principle to the installation of a footpath in July. The matter was referred by them to their land agents and an on site meeting followed. However, formal approval in writing has not yet been received despite officers requesting this on more than one occasion. Once received, the work will be undertaken.

### 1.7 **Coalville Park**

#### 1.7.1 **Play Equipment**

Concerns have been highlighted by residents regarding the quality of play equipment. Accusations were also levied regarding the lack of investment within the park. Members may wish to note investments which include:-

- Skate Park enhancements
- Surfacing Improvements
- Green Gym

- Young Children's Play Equipment
- Community Garden
- Running Route

That said, the existing play equipment is old and in potential need of upgrading.

#### 1.7.2 **Toilets**

The toilets are vandalised on a regular basis and consequently require regular investment to maintain them. Property Services are currently working on options which may reduce anti-social behaviour and the ongoing costs associated with the damage caused.

#### 1.7.3 **Fields in Trust**

Officers have had discussions with Fields in Trust representatives regarding placing Coalville Park in trust in perpetuity in order to protect it as an open space. This would not necessarily prohibit any development of the area, but if this were to take place then there would be a requirement from the Trust that an alternative location within the vicinity was put in trust to compensate for this.

Fields in Trust currently have an initiative which encourages landowners to dedicate a recreational space as a 'Centenary Field' to commemorate the end of World War 1 centenary and to remember those who lost their lives. The land must have some significance to WW1 and it may be that the Peace Garden meets this criteria. If suitable, this may be another way that NWLDC could celebrate the centenary in 2018.

#### 1.7.4 **Green Flag Award**

Desire has been expressed to obtain the Green Flag Award for Coalville Park. The Green Flag Award is the benchmark national standard for publicly accessible parks and green spaces in the UK. The benefits are that it visibly demonstrates to the local community that a clear improvement has been made to a site and there is a commitment to continually look to improve it further. In addition, it can boost usage, improve marketing, and can assist in obtaining external funding.

If Members are supportive, officers can consider the implications of assessment, considering the points mentioned above and any further improvements or investment that may be required to obtain accreditation. Whilst it is anticipated that the accreditation process will be an action within the 2018/19 Business Plan, officers can feed back to the group with implications in the January meeting so that any investment decisions can be made.

#### 1.8 **Lillehammer Drive**

Following the last meeting of the group, the Leisure Services Manager was advised that the S106 Deed of Variation had finally been signed by both NWLDC and Barratts, and this meant that the MUGA would have to be removed within 6 weeks and the Council would receive the £35,470 commuted sum for the maintenance of open space. However, it transpired following this that not all planning conditions had been fulfilled and the Council were still waiting for a revised landscaping scheme that will replace the MUGA. Both Planning and Legal Services have attempted to resolve this with the solicitors of Barratts who have been unresponsive. Legal Services are continuing to progress to a resolution, and once completed and signed off by Planning, the MUGA will be removed within 6 weeks, the area will be landscaped, and the commuted sum will be received.

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**NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL****COALVILLE SPECIAL EXPENSES WORKING PARTY – 10 OCTOBER 2017**

Title of report	<b>COALVILLE SPECIAL EXPENSES 2017/18 P5 POSITION</b>
Contacts	Leisure Services Manager 01530 454602 <a href="mailto:jason.knight@nwleicestershire.gov.uk">jason.knight@nwleicestershire.gov.uk</a>  Financial Planning Team Manager 01530 454707 <a href="mailto:tracy.ashe@nwleicestershire.gov.uk">tracy.ashe@nwleicestershire.gov.uk</a>
Purpose of report	To inform Coalville Special Expense Working Party of the 2017/18 P5 position
Recommendations	<b>THAT THE WORKING PARTY</b>  <b>1) NOTES THE 2017/18 P5 POSITION</b>

**1.0 REVENUE 2017/18**

1.1 The 2017/18 P5 position is currently forecasting an underspend with a contribution to balances of £16,450. See Appendix 1

The forecast variances include:

- a) Broomleys Cemetery – increased burial income of £8,000
- b) Coalville Events - reduced salaries of £3,000

1.2 Approved items included in these figures and to be funded from balances are:

- a) Footpath improvements to Melrose Road Play Hub, Thringstone – £4,000
- b) Melrose Road Recreation Ground, two benches and landscaping – £2,000
- c) Additional Christmas Lights – £4,055

**2.0 CAPITAL SCHEMES FUNDING**

2.1 The capital schemes and breakdown of funding for 2017/18 can be seen at Appendix 2.

2.2 As previously reported a prudent level of reserve is 10% of operational expenditure ie £420,000 for 2017/18 so £42,000.

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**COALVILLE SPECIAL EXPENSES 17/18 - PERIOD 5 ACTUALS & FORECASTED OUTTURN**

	2017/18		
	Original Estimate	Actuals & Commitments as at 03.09.17	Forecasted Outturn
	£	£	£
Parks, Recreation Grounds, Open Spaces & War Memorials	279,620	119,979	279,185
Broomley's Cemetery	19,210	-2,863	10,893
One Off Grants	2,000	489	2,000
Coalville Events	55,110	30,030	52,110
Other Expenses	500	0	500
<b>TOTAL SPECIAL EXPENSES (Net Cost Of Service)</b>	<b>356,440</b>	<b>147,635</b>	<b>344,687</b>
Service Management recharges	76,270	19,068	76,270
<b>ANNUAL RECURRING EXPENDITURE</b>	<b>432,710</b>	<b>166,702</b>	<b>420,957</b>
<b>FUNDED BY:</b>			
Use of Reserves	-4,697	-	-16,450
Precept	379,020	-	379,020
Localisation of Council Tax Support Grant	58,387	-	58,387
	<b>432,710</b>	<b>0</b>	<b>420,957</b>
BALANCES 1st APRIL	68,931	68,931	68,931
IN YEAR APPROVED SCHEMES TO BE FUNDED FROM BALANCES	0	0	-10,055
CONTRIBUTION TO RESERVE	4,697	0	16,450
<b>BALANCES 31st MARCH</b>	<b>73,628</b>	<b>68,931</b>	<b>75,326</b>

2017/18

- At the end of period 5 the Coalville Special expense outturn figure is forecast to be underspent with a contribution to balances of £16,450.

The reasons for this are:

- Broomleys Cemetery - increased burial income £8k.
- Coalville Events - reduced salaries -£3k.

- Approved items included in above figures and to be funded from balances (estimated costs)

- Footpath improvements to Melrose Rd Play Hub, Thringstone £4,000
- Melrose Rd Rec Grd - two benches and landscaping £2,000
- Christmas Lights - additional lights £4,055

<b><u>OTHER CV SPECIAL EXPENSE RESERVES</u></b>	Balances 01.04.17	Contributions 17/18	Actual & Committed Exp 17/18	Balance as at 03.09.17
<b><u>EARMARKED RESERVES</u></b>	£	£	£	£
CV MEMORIALS - MAJOR REPAIRS/VANDALISM	2,740	0	0	2,740
CV MARKET NEON SIGNAGE	3,000	0	0	3,000
PURCHASE OF TWO MOBILE VEHICLE ACTIVATED SIGNS	8,000	0	0	8,000
<b><u>ASSET PROTECTION RESERVES</u></b>				
CEMETERY/RECREATION GROUND	36,579	4,000	6,277	34,302
S106 PLAY AREA/OPEN SPACE MTCE (committed for future years)	7,655	0	4,137	3,519
	<b>57,974</b>	<b>4,000</b>	<b>10,413</b>	<b>51,561</b>

**SPECIAL EXPENSES - CAPITAL PROGRAMME 17/18 as at 03.09.17**

	BUDGET	ACTUAL EXPENDITURE	03.09.17 BALANCE
<b>FUNDING</b>	£	£	£
BALANCE B/FWD 01.04.17 (ASSET PROTECTION)	10,210		
ASSET PROTECTION CONTRIBUTION 2017/18	0		
REV CONTRIBUTION TO CAPITAL SCHEMES	0		
S106	4,814		
<b>TOTAL FUNDING</b>	<b>15,024</b>		
<b>CAPITAL PROGRAMME</b>			
Owen Street - Floodlights upgrade	779	0	779
CV Forest Adventure Park improvements	4,814	0	4,814
Thringstone Miners Social Welfare Site - training area (10% contr)	7,431	0	7,431
WW1 Memorial project	2,000	0	2,000
<b>TOTAL BUDGETED EXPENDITURE</b>	<b>15,024</b>	<b>0</b>	<b>15,024</b>
<b>UNALLOCATED FUNDING</b>	<b>-</b>		